



## CLASS CLOSED?

**OPTION 1:** Search for an open section of the class at [www.sbccc.edu/classes](http://www.sbccc.edu/classes) or at <http://pipeline.sbccc.edu>.

**OPTION 2:** Keep trying to add the class as seats may open up during the registration period.

**OPTION 3:** Email the instructor to see if he/she is accepting add requests.

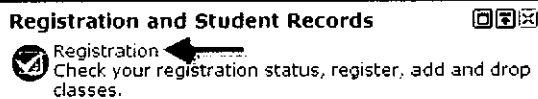
**OPTION 4:** Go to the first class meeting. Be early. Ask the instructor if he/she has any available seats.

If the instructor approves your request to add the class the instructor will provide you with an add authorization code. Login to your Pipeline to use the add authorization code to officially register and pay fees. Be sure to do this prior to the last day to add classes.

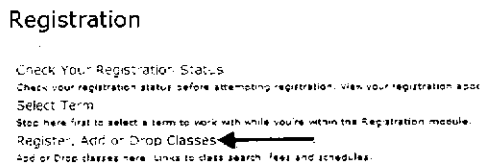
## HOW DO I USE AN ADD AUTHORIZATION CODE?

**STEP 1:** Login to your Pipeline at <http://pipeline.sbccc.edu>.

**STEP 2:** Click on *Registration*.



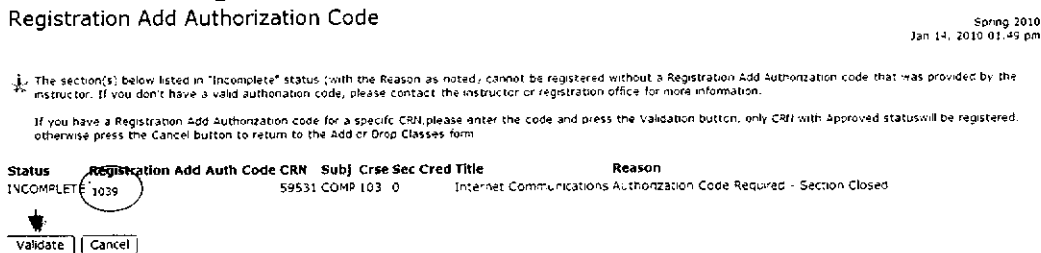
**STEP 3:** Select *Register, Add or Drop Classes*



**STEP 4:** Enter the 5 digit CRN (course reference number) and SUBMIT.



**STEP 5:** Enter the 4 digit add authorization code in the box and click VALIDATE.



**STEP 6:** SUBMIT CHANGES. Be sure pay fees and print your Schedule/Bill for your records.

