



Business	Design	Technology	Career
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Career Skills Institute (CSI)

Spring 2026

1/26-5/23

Personal Development (Business)

Classes are available in-person, via Zoom, or in a HyFlex format—allowing students to attend in person or online at the same time.

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
52348	PDW	NC002	Strategic Job Search	Zoom	online	5/15	5/15	Fri	8:30 AM	4:30 PM	Janna Mori

Business

CRN	Dept	Course	Course Title	have students	Location	Start Date	End Date	Days	Start Time	End Time	instructor
52335 52351	PROW	NC004	Workplace Communication Strategies	Hyflex	Wake 28	4/15	4/15	Wed	8:30 AM	4:30 PM	James Joyce III
51562	MKTW	NC009	Marketing and Growth Strategies	In-Person	Wake 28	4/17	4/17	Fri	8:30 AM	4:30 PM	Anna Kwong
51559 51560	PROW	NC036	The Art of Negotiating and Collaborating	Hyflex	Wake 28	4/30	4/30	Thu	8:30 AM	4:30 PM	Luz Borjon
52584	PROW	NC103	Grantwriting	Zoom	online	5/1	5/1	Fri	8:30 AM	4:30 PM	Rachel Johnson
51411 52353	PROW	NC017	Successfully Navigating Change	Hyflex	Wake 28	5/5	5/5	Tue	8:30 AM	4:30 PM	James Joyce III
52007	PROW	NC038	Increasing Productivity	Zoom	online	5/6	5/6	Wed	8:30 AM	4:30 PM	Jane Gama
52618	PROW	NC006	Leadership Skills	Zoom	online	5/6	5/6	Wed	8:30 AM	4:30 PM	James Joyce III
50930 51407	PROW	NC032	Navigating Courageous Conversations	Hyflex	Wake 28	5/7	5/7	Thu	8:30 AM	4:30 PM	James Joyce III
51371	PROW	NC010	Project Management for Non Project Managers	Zoom	online	5/13	5/13	Wed	8:30 AM	4:30 PM	Mariaelena Welch
51497 52030	PROW	NC021	Coaching for Success	Hyflex	online	5/14	5/14	Thu	8:30 AM	4:30 PM	Mariaelena Welch
51558	PROW	NC015	Building High Performance Teams	Zoom	online	5/19	5/19	Tue	8:30 AM	4:30 PM	Deborah Cujino Deras

Design

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
51567	PHOW	NC004	Lightroom Classic 2	Zoom	online	4/7	4/23	Tue,Thu	5:30 PM	7:55 PM	Bruce Burkhardt
52334	PHOW	NC020	Smartphone Photography	In-Person	Wake 3	4/7	5/19	Tue	9:00 AM	11:10 AM	Chuck Place
52333	PHOW	NC006	Editorial Photography	In-Person	Wake 3	4/8	5/6	Wed	9:00 AM	12:05 PM	Chuck Place
52328	GDPW	NC005	Photoshop Overview	In-Person	Wake 3	4/24	5/8	Fri	9:00 AM	12:15 PM	Bruce Burkhardt
51568	PHOW	NC005	Lightroom Classic 3	Zoom	online	4/28	5/14	Tue,Thu	5:30 PM	7:55 PM	Bruce Burkhardt

Technology

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
51378	CMPW	NC51A	MS Word 1	In-Person	Wake 5	4/7	4/16	Tue,Thu	6:00 PM	8:15 PM	Vince Wong
52325 52346	CMPW	NC51C	MS Word 3	Hyflex	Wake 5	4/16	4/23	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
52322	CMPW	NC041	Email for Beginners	In-Person	Wake 5	4/17	5/8	Fri	9:00 AM	11:20 AM	J. Cesar Lara Perez
51379	CMPW	NC51B	MS Word 2	In-Person	Wake 5	4/21	4/30	Tue,Thu	6:00 PM	8:15 PM	Vince Wong
50916	CMPW	NC017	LinkedIn for Business	Zoom	online	4/24	4/24	Fri	8:30 AM	4:30 PM	Dr. BilliJo Starr
52347 52326	CMPW	NC55A	MS PowerPoint 1	Hyflex	Wake 5	4/28	5/5	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
51677	CMPW	NC51C	MS Word 3	In-Person	Wake 5	5/5	5/14	Tue,Thu	6:00 PM	8:15 PM	Vince Wong
51747	CMPW	NC014	Facebook for Business	Zoom	online	5/8	5/8	Fri	8:30 AM	4:30 PM	Dr. BilliJo Starr

Woodshop

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
52312	CTV	NC002	Construction Finish Carpentry (Woodshop) dates edited	In-Person	Wake 10	3/25	4/22	Wed	5:30 PM	8:30 PM	Rod Utt
52311	CTV	NC002	Construction Finish Carpentry (Woodshop)	In-Person	Wake 10	3/26	4/23	Thu	10:00 AM	1:00 PM	Timothy Palmer
52529	CTV	NC002	Construction Finish Carpentry (Woodshop) dates edited	In-Person	Wake 10	4/29	5/20	Wed	5:30 PM	8:30 PM	Rod Utt
52472	CTV	NC002	Construction Finish Carpentry (Woodshop)	In-Person	Wake 10	4/30	5/21	Thu	10:00 AM	1:00 PM	Timothy Palmer

Career -Short Term Vocational

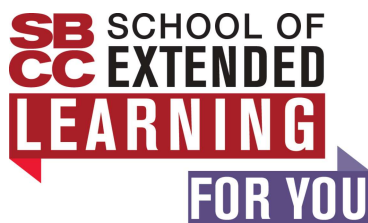
Classes available in person, zoom or HyFlex (classes have students participating in-person or via Zoom)

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
51804	EHV	NC002	Green Gardener: Module 2	In-Person	Wake 28	3/25	5/23	Wed	5:30 PM	7:55 PM	Oscar Carmona
51374	CTV	NC011	Intermed Construction Framing	In-Person	Wake 24	3/24	4/14	Tue	5:00 PM	8:50 PM	Rod Utt
51638	EHV	NC207	Small Scale Food Production 1	In-Person	LCP fescap Garden	3/24	4/21	Tue	9:00 AM	12:00 PM	Oscar Carmona
50914	AHV	NC021	Personal Care Attendant II: Dementia & End of Life Care	In-Person	Wake 18	4/6	4/27	Mon,Wed	5:30 PM	8:20 PM	Marybeth Gomez
51914 51915	CTV	NC022	Repurposing and Refurbishing	Hyflex	Wake 20	4/8	5/13	Wed	6:00 PM	8:15 PM	Carol Ashley
51373	CTV	NC014	Construction Measuring and Estimating	In-Person	Wake 24	4/21	5/12	Tue	5:00 PM	8:00 PM	Rod Utt
51639	EHV	NC208	Small Scale Food Production 2	In-Person	LCP fescap Garden	4/28	5/19	Tue	9:00 AM	12:00 PM	Oscar Carmona

Bilingual Computer

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	instructor
51895	CMPW	NC010	Comp/Skills (Bilingual)	In-Person	Wake 6	3/23	5/23	Tue,Thu	11:35 AM	2:35 PM	Cesar Lara Perez
52470	CMPW	NC006	MS PowerPoint (Bilingual)	In-Person	Wake 6	3/23	5/23	Mon,Wed	11:35 AM	2:35 PM	Cesar Lara Perez
52315	CMPW	NC001	Typing-Keyboarding (Bilingual)	In-Person	Schott 17	3/23	5/23	Tue,Thu	11:35 AM	1:50 PM	Norma Graffius
51167	CMPW	NC010	Comp/Skills (Bilingual)	In-Person	Schott 17	3/23	5/23	Mon,Wed	11:35 AM	2:35 PM	Norma Graffius
51642	CMPW	NC002	Intro to Computers (Bilingual)	Zoom	online	3/23	5/23	Tue,Wed,Thu	1:00 PM	3:00 PM	Araceli Aparisio
51370	CMPW	NC005	Microsoft Word Fund/Bilingual	In-Person	Wake 6	3/23	5/23	Tue,Thu	4:00 PM	6:55 PM	Raul Uribe
51916	CMPW	NC007	Microsoft Excel (Bilingual)	In-Person	Wake 6	3/23	5/23	Mon,Wed	4:00 PM	6:55 PM	Raul Uribe
51896	CMPW	NC010	Comp/Skills (Bilingual)	In-Person	Schott 17	3/23	5/23	Tue,Thu	4:15 PM	6:55 PM	Antonieta Solis
50933	CMPW	NC005	Microsoft Word Fund/Bilingual	In-Person	Schott 17	3/23	5/23	Mon,Wed	4:15 PM	6:55 PM	Antonieta Solis
51898	CMPW	NC006	MS PowerPoint (Bilingual)	Zoom	online	3/23	5/23	Tue,Wed,Thu	5:30 PM	7:30 PM	Norma Bohena

3/17/2026 Updated



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